

Fundamentals and Implementation of Collaborative Delivery

for Water & Wastewater Industry Professionals

Two-Day In-Person Course

GHD Limited | Waterloo, Ontario

Join the WCDA and its sponsor for a two-day course on Collaborative Delivery for Water/Wastewater Infrastructure —
An Industry Uplift based the *Water and Wastewater Collaborative Delivery Handbook*, 6th edition.

Who Should Attend? Public utility leaders, procurement professionals, project managers, contractors, and O&M professionals who have an interest in learning the nuances of set-up and implementation of collaborative delivery methods to meet your CIP / level of service targets. This course features best practices for organizational readiness, identifying best opportunities, selecting, leveraging existing contract templates, procuring, monitoring, and delivering collaborative delivery contracts for W/WW programmes/projects. No previous experience necessary.

COURSE AGENDA — Day 1

7:45 am	Doors open
8:30 am–9:00 am	<i>Who We Are: Introduction to the WCDA, Facilitators, and Course Attendees</i>
9:00 am–9:45 am	<i>Fundamentals Chapter 1: Is Collaborative Delivery Right for Your Project?</i> State of the Market
9:45 am–10:45 am	<i>Fundamentals Chapter 2: Making Sense of Collaborative Delivery Options</i> How Do CMAR, Progressive DB, and Fixed-Price DB Differ?
10:45 am–11:15 am	<i>Sponsored Networking Break & Refreshments</i>
11:15 am–12:00 pm	<i>Fundamentals Chapter 3: Understanding and Allocating Risks</i> The Risk Road Map: Understanding the Market's Risk Appetite
12:00 pm–1:45 pm	<i>Lunchtime Interactive Workshop: The Power of Organization Engagement – GHD UnPack</i>
1:45 pm–2:45 pm	<i>Fundamentals Chapter 4: Understanding Collaborative Delivery Contracts</i> Contractual Concepts Unique to CMAR and Progressive DB and to the Canadian Market
2:45 pm–3:15 pm	<i>Sponsored Networking Break & Refreshments</i>
3:15 pm–4:15 pm	<i>Fundamentals Chapters 6 and 7: Preparing and Supporting a Project for Collaborative Delivery Success</i> (Organizational Readiness)
4:15 pm–4:30 pm	<i>Course Wrap-up, Feedback, and Preview of Day 2 Agenda</i>
4:30 pm–6:00 pm	<i>Sponsored Social Hour and Interactive Content</i>

COURSE DATES, LOCATION, AND COST

DATE:	January 7 and 8, 2026
TIME:	8:30 am – 5:00 pm (doors open 7:45 am)
LOCATION:	GHD Limited, Europe Asia Room 455 Philip Street, Waterloo, ON N2L 3X2
LOGISTICS:	Delta Marriott (recommended hotel) 110 Erb Street, Waterloo, ON <i>Airport transit information provided upon request.</i>
COST:	Free for all attendees.
INCLUDES:	<ul style="list-style-type: none"> • Lunch and refreshments • Copy of WCDA's <i>Water and Wastewater Collaborative Delivery Handbook</i>, 6th edition, and electronic access to WCDA's PDB and CMAR contract templates

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— See Course Agenda for Day 2 on Next Page —



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COURSE AGENDA — Day 2

8:00 am	Doors open
8:30 am–8:45 am	<i>Who We Are: (Re)Introduction to the WCDA, Facilitators, and Course Attendees</i>
8:45 am–9:00 am	<i>Implementation Timeline & Curriculum Overview: Feedback from Previous Day, Review of Implementation Timeline</i>
9:00 am–9:45 am	<i>Implementation Chapter 8: Establishing Tone and Scope for a Successful Project</i>
9:45 am–10:30 am	<i>Implementation Chapter 9: Establishing an Open-Book Cost Model (Estimate Format)</i>
10:30 am–11:00 am	<i>Sponsored Networking Break and Refreshments</i>
11:00 am–11:45 am	<i>Implementation Chapter 9: Evaluating Early Work Package Proposals</i>
11:45 am–12:45 pm	<i>Sponsored Lunch</i>
12:45 pm–1:45 pm	<i>Implementation Chapter 9: Assessing and Verifying Cost and Contingency</i>
1:45 pm–2:30 pm	<i>Implementation Chapter 10: Agreeing on the Guaranteed Contract Price Proposal</i>
2:30 pm–3:00 pm	<i>Sponsored Networking Break and Refreshments</i>
3:00 pm–3:45 pm	<i>Implementation Chapter 12: Defining, Implementing Performance Criteria and Contract Terms</i>
3:45 pm–4:00 pm	<i>Summary: Being Organizationally Ready</i> Feedback and Q&A